



## **2019 MENA TOUR MEMBERS HANDBOOK & GENERAL REGULATIONS**

### CONTENTS

1. Introduction
2. Mission Statement
3. Definitions
4. Authority
5. Principal Objectives
6. Membership Regulations
7. Tournament Information and Conditions
8. MENA Tour Championship
9. Code of Behavior and Ethics

### **1. Introduction**

The MENA Tour 'MEMBERS HANDBOOK AND GENERAL REGULATIONS' is compiled and published for the benefit of MENA Tour Members and anyone involved, directly or indirectly, in the organization, operation and conduct of MENA Tour events.

The contents of the MENA Tour 'MEMBERS HANDBOOK AND GENERAL REGULATIONS' should be read in conjunction with:

- (i) The Rules of Golf as approved by the Royal and Ancient Golf Club of St Andrews and the United States Golf Association.
- (ii) The Memorandum and Articles of Association of the MENA Tour, as may be amended from time to time.

The MENA Tour reserves the right at all times to alter, vary or amend any of the Rules, Regulations, Procedures and Conditions set out herein.

### **2. Mission Statement**

As the official sanctioning body for professional golf in the Middle East & North Africa, the MENA Tour undertakes to lead the development of golf across the region, enhancing the careers of its members while maintaining a commitment to the integrity of the game. The MENA Tour is the only professional golf tour in the MENA region. This unique position places the MENA Tour at the pinnacle of professional and amateur golf in the MENA region.



### 3. Definitions

**'MENA'** shall mean the geographical area – Middle East and North Africa - commonly referred to as MENA.

**'MENA Nationals'** are persons who hold a valid passport prior to and at conclusion of the stipulated season from the Arab League countries of Egypt, Algeria, Iraq, Sudan, Morocco, Saudi Arabia, Yemen, Syria, Tunisia, Somalia, United Arab Emirates, Jordan, Libya, Palestine, Lebanon, Oman, Kuwait, Mauritania, Qatar, Bahrain, Djibouti, Comoros.

**'MENA Tour'** shall mean the Middle East and North Africa Golf Tour.

**'Tournament'** shall mean any tournament run under the auspices of the MENA Tour.

**'Order of Merit Tournament'** shall mean any MENA Tour approved tournament, which is nominated by the MENA Tour to carry Official Prize Money.

**'Order(s) of Merit'** shall mean a table listing Members in order of ranking according to the Official Money/Points won in tournaments designated by the MENA Tour as MENA Tour Order of Merit Tournaments.

**'Joint Sanction Event'** shall mean any MENA Tour Order of Merit Tournament that is jointly sanctioned with a member of the International Federation of PGA Tours.

**'Member'** shall mean any full playing Member – Professional, Amateur or Associate - as set out under Eligibility below.

**'Official Money'** shall mean prize money awarded to Professional members. Money is calculated in US Dollars and is based on money won by Professional members participating in MENA Tour Order of Merit Tournaments.

**'Competing Event'** shall mean a golf tournament, which the Board of Directors may from time to time classify as competing against or detracting from MENA Tour objectives.

**'Conflicting Event'** shall mean a golf tournament or exhibition match whether private or public, scheduled on the same dates as or in the seven days immediately before or after a MENA Tour Order of Merit Tournament.

**'Executive Chairman'** shall mean the Chairman of the Board with executive functions.

**'Nationality'** shall mean the nationality stated by the member in his annual Membership application Form and confirmed in the Member's Passport.



**'Tour Championship Eligibility'** shall mean the eligibility for the season ending MENA Tour Championship

#### **4. Authority**

MENA Golf Tour Regulations are made pursuant to the MENA Tour Articles of Association and shall govern:

- The powers of:
  - The Board of Directors
  - Executive Chairman
  - Director - Tour Operations
  - Tournament Directors
  - MENA Tour Staff
  
- MENA Tour Regulations
- Membership of the MENA Tour
- The administration and conduct of all golf tournaments held under the auspices of the MENA Tour
- The conduct and responsibilities of Members of the MENA Tour

#### **5. Principal Objectives**

- To develop and promote the sport of golf throughout the MENA region.
- To maintain direct control over the MENA Tour commercial rights.
- To establish a sound commercial platform to encourage commercial partners to build long-term relationships with the MENA Tour.
- To increase the prize money available to Professional members year on year.
- To establish mutually beneficial working relationships with other members of the International Federation of PGA Tours and all other golf associations worldwide, acting at all times in the best interests of the development of the game.
- To re-invest surplus funds into the MENA Tour to develop a stronger and more successful Tour for the benefit of it's members and partners.

#### **6. Membership Regulations**

- a. No person shall become a Member of the MENA Tour, until such time that his membership application has been approved, any relevant membership fees have been paid and he has entered his membership details in the Register of Members.
- b. Membership applications for Amateurs will only be accepted through <https://menatour.golf>



- c. Membership applications for Professionals are divided into 2 sections, Exempt status players and Non-exempt status players. Exempt status membership applications will only be accepted through <https://menatour.golf>. Non-exempt status players membership applications, will only be accepted through <https://menatour.golf> will only be processed after completion of the Qualifying School.
- d. On receipt, applications will be forwarded for approval.
- e. For Amateur and Affiliate membership, once approved, account log-in information will be sent via registered email with further instructions re. payment of membership fees and tournament entries.
- f. Payments for membership fees and tournament entries will be processed online, through a secure payment gateway.
- g. Amateur and Affiliate Memberships are annual and are charged by way of a membership fee.
- h. Membership categories and eligibility criteria:
  - a. Professional Full Membership
    - i. Open to any Professional player eligible to compete in MENA Tour Tournaments or participates in MENA Golf Tour's Qualifying School.
    - ii. **2019 Membership fee: USD\$800.**
  - b. Qualifying School
    - i. Open to any Professional Full Member in order to gain a ranking on the MENA Tour
    - ii. Open to an Amateur player (see (c ii) below) who wishes to turn professional during the season and wishes to secure a ranking on the MENA Tour. An Amateur may wish to remain an Amateur at the conclusion of the Qualifying School.  
**2019 Qualifying School Entry fee is \$800 which is inclusive of MENA Tour membership.**
  - c. Amateur Membership
    - i. Open to any Amateur player, as defined under The R&A Rules of Amateur Status, eligible to compete in MENA Tour Tournaments.
    - ii. International Amateur members are required to hold an officially recognized handicap of 1.4 (one point four) or better at the time of registration for each tournament. MENA Amateur members are required to hold a maximum officially recognized handicap of 4.4 (four point four). Please note that in order to qualify for the Omega Dubai Desert Classic ShootOut the maximum Amateur handicap allowed under European Tour rules is scratch.
    - iii. **2019 Amateur Membership fee: USD\$800.**



- d. Associate Membership
    - i. Open to any player nominated by a National Golf Association or any other player, whom the Board considers will enhance the standing and reputation of the MENA Tour through membership.
    - ii. **2019 Membership fee: (Complimentary)**
  - e. MENA Tour Invitations
    - i. Any approved Non-Exempt Professional who does not attend MENA Tour Qualifying School and whom the Board considers will enhance the standing and reputation of the MENA Tour through membership Category 8.
    - ii. **2019 Membership fee: USD\$800**
    - iii. 8.1 Sponsor Invitations
    - iv. 8.2 MENA Tour Invitations (Amateurs)
  - f. Category 9. Players finishing outside the qualifying places at the 2019 MENA TOUR Qualifying School (leading 5 and ties from each Q-School)
  - g. Category 9.1. Amateur Players making the 36-Hole cut at the Q-Schools and finishing outside of the qualifying places
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- i. Medical Extensions to Membership

Members will not, in the majority of situations, be given an extension to their membership because they have been prevented from playing due to illness or injury.
  - j. Termination Of Membership

A player eligible to compete on the MENA Tour, as defined above, shall cease to be a Member when one or more of the following occurs:

    - i. Resignation of membership.
    - ii. Expulsion of the Member by the MENA Tour Executive Chairman as a result of a breach of the MENA Tour Code of Behavior and Ethics or, in the reasonable view of the Executive Chairman, the Member materially breaches any undertaking, warranty or other obligation given by him to the MENA Tour in respect of his participation on the MENA Tour or, the member defaults in regard to payment of subscription fees after the due date.

The Executive Chairman may, without showing cause, refuse to continue a player's Membership of the MENA Tour. The relevant person shall cease to be a Member of the MENA Tour with immediate effect and their name shall be removed from the Register of Members. In such case, the Executive Chairman shall provide the Member with written notice of his cessation of Membership.

Notes:

- A Member expelled from the MENA Tour shall be disqualified from again becoming a Member of the MENA Tour, except with the express written consent of the Executive Chairman.



- Notwithstanding any other provisions of these regulations, any Member who resigns his membership of the MENA Tour or is disqualified from membership for any reason and thereafter participates in any other tournament conducted in conflict with a MENA Tour event shall not become eligible for reinstatement of his MENA Tour Membership, without the express written consent of the Executive Chairman, and not until the lapse of 24 calendar months from the date of termination of Membership or date of the last such conflicting tournament in which he has participated, whichever is the later.

k. Entry and Payment Regulations and Procedures

- Entries will only be accepted from fully paid up MENA Tour members with the exception of players in Category 8. 8.1. 8.2 (Tournament Invitations).
- Entries will only be accepted through <https://menatour.golf>.
- Entries from Full Member Exempt Professionals for all spring tournaments in 2019 will open on Monday January 7th, tournament entries from Q-School graduates will open immediately following conclusion of the Qualifying School Tournament.
- Entries from Amateurs for all spring tournaments in 2019 will open on Monday 7th January 2019.
- Tournament Entry fees
  - o Professionals: **\$400 USD**
  - o Amateurs: **\$200 USD**
- Official Tournament Entry Closing Date will be 17.00 (UAE time), 10 days prior to the first round of the tournament in question or as otherwise notified.
- All professional players in the field with exception of Category 99, have priority based on by their Exemption Category or Qualifying School ranking. Priority in the field for Amateur players will be determined by their Exemption Category, priority for Non-exempt Amateurs will be determined by handicap ballot.
- Affiliate members will have no priority in the field. Only after tournament entry closing date will confirmation be given if a spot has been gained or not.
- In the event of a field for any Tournament not being full at the Official Tournament Entry Closing Date, late entries will only be considered at the discretion of the Tournament Committee.
- Payment for tournament entries is required by the Official Closing date.
- Failure to pay the entry fee prior to the tournament closing date will result in removal from the entry field, unless approved by the Tournament Manager. This also applies to exempt players.
- A confirmation of entry will be sent to the Member at his address as detailed on his Membership application form. This will be regarded as an official receipt of entry.
- It is the Member's responsibility to ensure that his entry has been received prior to the Official Tournament Entry Closing Date and to check his current qualification status.



- In the event of withdrawal from a tournament after the Official Tournament Entry closing date there will be no refund of the entry fee.
- Exemption categories have been established to recognize previous achievements on the MENA Tour and to provide incentive to all members. Affiliate Members for whom the exemption categories do not apply, will be classified as 'non-exempt'.
- 2019 Exemption Categories:

**Category 1. (Lifetime exemption)**

MENA Tour Honorary Member

**Category 2. (2 year exemption)**

Winner of the 2017 MT Amateur or Professional Orders of Merit (Exempt for 2019 & 2020)

**Category 3. (1 year exemption)**

Professional Tournament Winner/Leading Amateur during 2017 (Exempt for 2019)

**Category 4. (1 year exemption)**

Professionals finishing inside the Top-60 of the 2017 MT Professional Order of Merit (Exempt for 2019)

**Category 4.1**

Medical Extension 2017 (Exempt for 2019)

**Category 5. (1 year exemption)**

Amateurs finishing inside the top-15 of the 2017 MT Amateur Order of Merit. (Exempt for 2019)

**Category 6. (1 year exemption)**

Amateurs who have turned Professional during the period of Exemption. (Exemption retained)

**Category 7. (1 year exemption)**

2019 Q-school graduates (Exempt for 2019)

**Category 8.**

MENA Tour invitations (Professionals)

*MENA Tour Invitations NOTE*



*Non exempt players may only receive a maximum of five (5) invites per season. If a player on invite wins, he will earn a Category 3 status for the remainder of the season and following season. Providing he has taken up membership within 10 days of the win, points earned for the win will count toward the current Order of Merit, if he does not become a member during this period, he may still join the following year and his status will be activated. If he does not win but finishes in the top three, he will be granted an additional invite to another tournament during the same season.*

**Category 8.1.**

Sponsor invitations

**Category 8.2**

MENA Tour invitations (Amateurs)

**Category 9.**

Players finishing outside the qualifying places at the 2019 MENA TOUR Qualifying School (leading 5 and ties from each Q-School)

**Category 9.1.**

Amateur Players making the 36-Hole cut at the Q-Schools and finishing outside of the qualifying places

**Category 10.**

European Challenge Tour Members (20)

This category will be made up of the leading 20 entrants from the European Challenge Tour rankings 2019

**Category 10.1.**

Asian Tour members (5)

This category will be made up of the leading 5 entrants from the Asian Tour rankings 2019

**Category 10.2.**

Sunshine Tour / Big Easy Tour (5)

This category will be made up of the leading 5 entrants from the Sunshine / Big easy Tour rankings 2019

**Category 99.**

Other players

k. Withdrawal Regulations and Procedures





- a. Tournament withdrawals after the Official Tournament Entry Closing Date and up until 17.00 (UAE time), 10 days prior to the first round of the tournament in question.
  - i. Entry fee will not be refunded
- b. Tournament withdrawals prior to entry close date which is 10 days prior to the first round of the tournament in question.
  - i. 50% of the entry fee will be refunded.
- c. Tournament withdrawals after the start of a tournament.
  - i. The member will be subject to a fine of USD\$200, which will double up for subsequent offences unless, the member can provide immediate evidence of an emergency or medical circumstances deemed reasonable by the Tournament Director, that might prevent continuation in the tournament. Written evidence of medical circumstances must be provided if requested.

*Exception:*

*A member may withdraw from a tournament, without penalty, at the conclusion of the second round for medical reasons provided that, he informs the MENA Tour Committee before the conclusion of that round. Written evidence of medical circumstances must be provided if requested.*

*Note: For any withdrawal during a tournament, a player must inform the Tournament Committee, providing details of the reason(s) for withdrawal.*

- d. A confirmation of withdrawal will be sent to the Member at his address as detailed on his Membership application form. This is regarded as an official receipt of a withdrawal notification.
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- l. Registration
    - Competitors are required to register for each MENA Tour Tournament on the day prior to the first round of the Tournament, unless otherwise specified.
    - A competitor must register in person at the designated tournament office and complete any appropriate forms.
    - The tournament office will normally be open for registration 09.00 - 15.00 local time on the day prior to the first round of the tournament.
    - Failure to register by the required time will result in a player's name being withdrawn from the tournament entry list.
  - m. Player Video and Images
    - MENA Tour members agree to have their name and image (photo and/or video) published by MENA Tour for the purposes of promotion or



reporting of the MENA Tour. Members understand that MENA Tour might use their name and / or image in electronic or print form such as on the internet and film footage, or in printed materials such as newspapers.

- These materials may be seen or read by people anywhere in the world. MENA Tour will own the image but will NOT benefit financially from it. Members also understand that MENA Tour will not pay them for use of their image.

n. **Visa Application and Approvals**

For certain events MENA Tour may assist players in processing their Visa application. Under no circumstances is MENA Tour liable for ensuring Visa approval. For membership approval it is mandatory to upload a copy of your passport and a passport size photograph to your account.

o. **Tournament Cancellation**

MENA Tour will do its utmost to ensure that there are no tournament cancellations. Any tournament cancellation will be outside of the control of the MENA Tour. The MENA Tour is not liable to host a replacement tournament. If in the event of a replacement tournament being organized the MENA Tour reserves the right to implement alternative policies for that tournament.

## **7. Tournament Information and Conditions**

The following conditions are applicable to MENA Tour 'regular' tournaments.

a. **Tournament Format**

1. Each tournament will be a stroke play event held over 54 holes except for certain tournaments that are 72 holes.
2. **Cut**
  - I. A cut will be made after 36 holes for the Leading 48 Professional players and ties and the Leading 10 Amateur players and ties.
  - II. The composition and details of the CUT line may be adjusted for a Tournament at the discretion of the Tournament Director (pre - event) based on the field size. Notification of the cut details will be posted on the Tournament notice board prior to the commencement of play as part of the Tournament conditions.

b. **Ties**

1. In the event of a tie for first place, a 'sudden death', play-off will take place to determine the winner. The holes to be used for the playoff will be advised, in advance, at each tournament.



2. If a play-off involves more than two players, those players, other than the winner, will be deemed to have tied for second place regardless of their score in the play-off.
3. If a play-off fails to determine a winner due to weather conditions or for any other reason, all players will be deemed to have won and will share any associated monies or points.
4. In regular tournaments there will be no playoff in the event of a tie for Leading Amateur. Any prize vouchers will be equally split and each player will receive a tournament trophy. Order of Merit points will be shared equally i.e. if 2 players tie the points for first and second place will be added together and divided by 2.

In the event of a tie for the season long Leading Amateur Award the advantage will be given to the highest placed Amateur at the Tour Championship. Should this also be tied the advantage will be given to the player with the highest number of Leading Amateur finishes during the MENA Tour regular season.

- c. Tournament Field
  1. The Field for each tournament shall not exceed 138 players. In certain circumstances The Field number will be reduced due to daylight hours available. Where possible MENA Tour will post the number of The Field in advance.
- d. Order of Merit prize money/points (Pro) and points (Am)
  1. Points (Amateurs) and Prize money/points (Professionals) will be distributed in accordance with the official breakdown at each tournament. Details are available through <https://menatour.golf>.
  2. In the event that a player is disqualified, he shall not be entitled to claim any points or prize money for the tournament in question.
  3. In order to earn points (Amateurs) or prize money (Professionals) a player must complete the final round of the tournament.
- e. Play foreshortened or cancelled
  1. If, in the judgment of the Tournament Director, adverse weather conditions or any other occurrence beyond the control of MENA Tour officials, renders the commencement or continuation of the tournament impracticable, play shall be postponed until such time as the Tournament Director or designated MENA Tour officials considers that play can be continued.



2. The Tournament Director or designated MENA Tour officials have absolute discretion to implement whatever procedures may be necessary in order to ensure the continuation and completion of the tournament. Where possible, the following guidelines will be considered:
  - i. Rounds 1 and 2  
Either round may be cancelled if more than 50% of the field fails to complete that round. However, as a general principle, once a stroke has been played it shall count.
  - ii. Round 3
    1. If this cannot be completed, a result may be declared based on the number of rounds completed by all players.
    2. In exceptional circumstances and only when practical, the final round may be scheduled on a fourth day.
    3. With the primary objective on all occasions, to complete the stipulated 54 holes within the three allocated days, the 36-hole cut may be reduced to a number considered necessary to ensure the final round can be played on the allocated day
- f. Suspension of Play
  1. If during a tournament it becomes necessary to suspend play, three consecutive notes of the klaxon/siren will be sounded or notification will otherwise be communicated to the players.
  2. On being advised of suspension, competitors may either cease play immediately OR complete the hole they are playing.
  3. Competitors must not play any shot from the teeing ground unless another player in his group has commenced play on the hole.
- g. Dangerous Situation
  1. If, during play, it becomes necessary to suspend play for a dangerous situation (e.g. lightning), players must discontinue play immediately. A suspension for a dangerous situation will be signaled by a prolonged note of the klaxon/siren.
- h. Resumption of Play
  1. As soon as conditions allow play to be resumed, two short notes of the klaxon/siren repeated will be sounded or notification will otherwise be communicated to the players.
  2. On being advised of the resumption, play will re-commence immediately by all competitors on the course.



- i. Prize Money
  - 1. In the event of the curtailment or cancellation of an event within 48 hours of the tournament start, prize money (As published) shall be distributed as agreed, by the MENA Tour, but will not be less than \$USD30,000.
  - 2. In exceptional instances the tournament prize money level may be reduced by 25%.
  
- j. Practice
  - 1. Practice is only permitted in designated areas at designated times.
  - 2. Prior to official practice rounds the MENA Tour will advise on practice procedures such as tee booking and any restrictions. This information can be found on the “Tournament Fact Sheet” on the website.
  - 3. During practice rounds, players may use only one ball, with the following exceptions:
    - a. If a player misses the green with his approach shot, he may play an additional shot.
    - b. Three chip shots may be played from the green surrounds, provided that such practice does not damage the course.
    - c. Two bunker shots may be played towards the green from a greenside bunker.
    - d. A player may not use vehicle transportation unless authorized by the Tournament Director or designated MENA Tour officials.
  

*Note: The penalty for breach of the above is a fine of US\$100, which will double up for subsequent offences. A serious breach as deemed by the Tournament Director may result in disqualification*

  
- k. Tournament Reserves
  - 1. Once the Tournament Director has advised an appropriate response deadline to the ‘First reserve’, he is required to commit to the tournament and be on site from the first tee time until the last tee time of the first round.
  - 2. If the ‘First reserve’ is not prepared or able to adhere to the above, he will be removed from the entry list and replaced as first reserve by the next eligible player.
  
- l. Prize Presentation
  - 1. The leading Amateur and leading Professional are required to attend the prize presentation.



2. If requested, any player finishing in a tie for 2nd or 3rd place, either Amateur or Professional, is required to attend the prize presentation.
3. In approved one-day tournaments and Pro-Ams, only the leading player in the team event is required to attend the prize presentation.

*Note: The penalty for breach of the above is a fine of **USD\$500**, which will double up for subsequent offences*

- m. **Media and Public Relations**  
The public reputation of the MENA Tour and its tournaments is a valuable asset and creates tangible benefits for all MENA Tour members. Accordingly, it is an obligation of the membership to refrain from comments to media that attack, disparage or criticize tournaments, sponsors, promoters, players, the MENA Tour or MENA Tour officials. Such comments are prohibited.

Any contravention of this regulation shall be a breach of the MENA Tour Code of Behavior. To ensure maximum goodwill, it is essential that members make every effort to support all public relations and media activities, which among other things include compliance with reasonable requests from the tournament press officer to attend the press/media centre and to co-operate fully with the media.

- n. **Official Functions**  
Players are encouraged to attend all tournament related functions to which they are invited. This is a courtesy to sponsors who pay the tournament prize money and subsidize such functions. At the discretion of the Tournament Director, any such function may be made mandatory for some or all competitors, depending on circumstance. For clarity official functions include Junior Clinic's, Press Conferences and Prize Presentations. Under normal circumstances players are chosen for these functions based on Order of Merit standings, Shaikh Maktoum Golf Foundation Awards standing or position in previous tournament.

*Note: The penalty for failure to attend a mandatory function is a fine of **USD\$500**, which will double up for subsequent offences*

- o. **Role of a Marker**  
When there is single player it is appropriate to appoint a marker for the round. It is the decision of the player whether or not the marker plays alongside or simply marks the card. If the marker does play alongside he will:



- Always give “The Honour” to the player,
- Pick up his ball when appropriate to ensure Pace of Play is maintained,
- Assist the player on the green by removing / replacing the flagstick,
- At the conclusion of each hole clarify number of strokes taken by the player and record the score on the scorecard.

p. Pace of Play

1. The player must play without undue delay and in accordance with the requirements of the tournament committee. Groups are required to maintain their position on the course in relation to the group in front at time of starting. A group is deemed to be “out of position” if it is more than the starting interval behind the group in front.
  - a. Should a group be deemed to be “out of position” the following process will be strictly adhered to:
    - i. Group will be informed they are “out of position” and allowed 2 holes to get back in position.
    - ii. Failure to get back in position will result in a Second Offence penalty of 1 stroke for each player unless the yellow card system is in force.
    - iii. If the group fails to get back on schedule in a further 2 holes they will receive a Third Offence penalty of 2 strokes per player
  - b. The referee or “Pace of Play” marshal may also inform an individual player or individual players within the group that they are being timed. The MENA Tour has implemented a policy of 40 seconds per shot allowed from when it is deemed it is that players turn to play. The following process will be strictly adhered to:
    - I. Individual player or players will be informed they are on the clock due to being “out of position”
    - II. If, after 2 holes they are not back in position then the player or players will be issued a Second Offence 1 stroke penalty
    - III. If after a further 2 holes they are still not back on schedule they will be issued a Third Offence 2 stroke penalty.
    - IV. If after a further 2 holes they are not back on schedule they will be issued a Fourth Offence penalty of Disqualification.
  - c. If a player receives a Second, Third or Fourth Offence penalty in 3 tournaments, whether consecutive or not during a season then the MENA Tour reserves the right to terminate his membership.



- d. The Mena Tour reserves the right to amend the ‘Pace of Play’ policy and/or guidelines and application of penalties. Any amendment will be published prior to tournaments on the players’ notice board, and on the Mena Tour website.
  
- q. Orders of Merit
  1. For any winnings / points to count towards a MENA Tour Order of Merit, the player, before the commencement of that tournament, is required to meet the following criteria:
    - a. Must have paid and be confirmed as a Full Playing Member (See 6. a-f)
  
- r. Official Recorders
  1. Players are required to co-operate, when asked for details of their scores by the Official Recorders on the course. Scoreboard Officials and TV Recorders are regarded as Official Recorders.
  
- s. Standard of Dress
  - i. During any MENA Tour event, members are required to present a smart appearance in terms of clothing and personal grooming. Players are also expected to be smartly dressed when attending official functions. Guidelines:
    - i. Shirts: Collarless shirts, sleeveless shirts, shirts of a transparent material/design or shirts worn outside trousers are NOT acceptable., notwithstanding current acceptable golfing attire.
    - ii. Trousers: Jeans may be worn at a venue, however not on the course, in the tournament office or any practice facility. Trousers may not be tucked into socks. Players may wear tailored shorts in all Pro-Am and MENA Tour events
    - iii. If a player has been requested to attend a Press Conference or a Prize Presentation he MUST do so wearing long trousers and closed shoes. Sandals / flip flops and the like are not permitted
  
- Note: The penalty for breach of the above is a fine of **US\$100**, which will double up for subsequent offences*
  
- t. Alcohol
  1. The consumption of alcohol on the course is not permitted at any time during practice, a Pro-Am or tournament.





*Note: The penalty for breach of the above is a fine of US\$300, which will double up for subsequent offences*

- u. Caddies
  - 1. At all times, caddies are the responsibility of the player for whom they are working.
  - 2. Caddie regulations
    - i. Behavior by caddies of a personal nature, which is generally unacceptable by normal social standards, is prohibited.
    - ii. Caddies are not permitted to mark any player's scorecard.
    - iii. Caddies wearing golf shoes will not be permitted to walk on any putting surface on the tournament course.
    - iv. MENA Tour Members are prohibited from caddying for another MENA Tour Member if they have been disqualified from that tournament, played the course the same day or are playing the course the same day.
    - v. Caddies are permitted to use pull trolleys.

*Note: The penalty for breach of the above is a minimum fine of US\$100, which will double up for subsequent offences.*

**FINES: A player must clear any outstanding fines before he is allowed to register for his next tournament unless a payment arrangement has been agreed and confirmed in writing.**

## **8. MENA Tour Championship**

- a. Qualification

The Top 12 eligible Amateurs and Top 60 eligible Professionals on their respective Orders of Merit qualify for the MENA Tour Championship.
- b. Eligibility
  - 1. Only MENA TOUR members who have completed a minimum of FOUR (4) regular MENA Tour tournaments when 10 or more are scheduled on the 2019 schedule, will be eligible to play in the MENA Tour Championship.
    - i. If a player has not fulfilled the minimum tournaments requirement, he will be removed from the Order of Merit for the purpose of determining the MENA Tour Championship field.



c. Field

In the event that a player who has qualified for the MENA Tour Championship is unable to play, he will be replaced in the field by the next eligible and available player.

## 9. Code of Behavior and Ethics

### Overview

On becoming a Member of the MENA Tour, each member voluntarily submits himself to standards of behavior and ethical conduct beyond those required of ordinary golfers and members of the public. The MENA Tour must represent a hallmark of honesty, fair dealings, courtesy and sportsmanship, which each Member is bound to honor at all times, on or off the golf course.

It is impossible to define the exact standard of conduct expected from Members in all circumstances or to list all acts which would amount to a breach of the Code and lead to disciplinary sanctions. In most cases, common sense should tell the Member the standard of behavior that is required. Any Member who has any doubts as to the conduct expected of him should contact a MENA Tour official for advice.

### Guidelines

In most circumstances the following acts or omissions will be considered to be contrary to the MENA Tour Code of Behavior and Ethics. If it is established that a player has breached one or more of these, a penalty will be imposed. These guidelines are designed to assist MENA Tour officials and Members in identifying the standard of conduct and ethics expected from MENA Tour Members and to set out procedures to be followed where there may have been a breach of the same.

- a. Etiquette. Failure to comply with normally accepted standards of courtesy and golf etiquette is considered a serious offence. This includes but is not limited to
- Failure to repair divots,
  - Failure to repair pitch marks,
  - Failure to ensure that a bunker is correctly raked after use,
  - Driving a buggy against the rules of the club,
  - Parking a buggy on tee boxes or close to greens,
  - Shirts pulled out of trousers or shorts,
  - Golf cap on backwards,
  - Throwing clubs,
  - Swearing (as can be heard by guests, spectators or officials)
  - Damaging property belonging to the Mena Golf Tour, Venue or any other party.



*Note: Failure to comply with above will result in an automatic fine of US\$150, which will double up for subsequent offences. Fine to be paid prior to registration at next tournament*

- b. Behavior of a personal nature, which is generally unacceptable by normal social standards, is prohibited.
- c. Conduct likely to injure or discredit the reputation of the MENA Tour or any of its Members or conduct, which is contrary to MENA Tour Rules or Regulations, is prohibited.
- d. Failure to report a breach of the MENA Tour Code of Behavior and Ethics by another Member when that Member is aware of the breach or should reasonably have realized that a breach may have occurred as well as failure to co-operate in any enquiry is subject to penalty.
- e. Rules of Golf. Members are required to comply with the Rules of Golf as amended by Local Rules in force at any event and further comply with Conditions of Competition Regulations or other rules, by- laws, directions or instructions as specified by the MENA Tour, which shall be deemed to incorporate the relevant provisions of the MENA Tour code of behavior and ethics.
  
- f. Deliberate breach of the Rules of Golf is considered a serious offence. If a player is disqualified from 2 tournaments for what is deemed a deliberate breach of the Rules of Golf it will automatically result in a cancellation of membership for that season. If the breach is considered such a serious breach of the Rules of Golf involving behavior of a personal nature that player will automatically have his membership revoked. No refund of membership fee or entry fees will be approved.
- g. Goodwill. MENA Tour Members are required to act at all times in the best interests of the MENA Tour and the game of golf.